



STATE OF CONNECTICUT

OFFICE OF POLICY AND MANAGEMENT

TO: Members of the Municipal Finance Advisory Commission

FROM: Kimberly Kennison *Kimberly Kennison*
Executive Financial Officer

DATE: March 24, 2022

SUBJECT: Agenda for MFAC Meeting – Wednesday, April 20, 2022

The next MFAC meeting is scheduled for April 20th at 10:00 am and will be conducted remotely by telephone and via Microsoft TEAMS. Information for attending the meeting is as follows:

Attendance Instructions:

Attendance by phone use the following telephone number and access code:

Telephone Number: 860-840-2075

Meeting Access Code: 126 085 112#

Attendance by Microsoft TEAMS

The link to join the meeting via TEAMS will be distributed via email to your electronic calendar. If you did not receive the link, please email Alexis.Aronne@ct.gov.

The Agenda is as follows:

1. Call to order
2. Approval of the minutes to the February 16, 2022 meeting
3. Town of Brooklyn
 - Presentation of June 30, 2021 Audit Results.
 - FY 2020-21 Financial Statements Results
 - FY 2021 Audit and Management Letter Findings / Corrective Action Plans
 - FY 2021-22 Budget to Actual results with projections through June 30, 2022 (including collection rates on quarterly taxes levied)
 - Status Update:
 - Use of ARPA funds and impact on the Town's finances
 - Proposed FY 2022-23 Budget or Adopted FY 2022-23 Budget (if adopted)
 - Other fiscal related matters
4. City of Derby
 - FY 2020-21 Unaudited Operating Results
 - FY 2021-22 Budget to Actual results with projections through June 30, 2022 (including collection rate on the January 2022 tax levy)

- Status Update:
 - Corrective Action Plan - Audit and Management Letter findings
 - June 30, 2021 Audit – Provide details of open items
 - Finance Office staffing – City and Board of Education
 - Proposed FY 2022-23 Budget or Adopted FY 2022-23 Budget (if adopted)
 - Other fiscal related matters
5. Town of Hamden
- Presentation of June 30, 2021 Audit Results.
 - FY 2020-21 Financial Statements Results
 - FY 2021 Audit and Management Letter Findings / Corrective Action Plans
 - FY 2021-22 Budget to Actual results with projections through June 30, 2022 (including collection rate on the January 2022 tax levy)
 - Status Update:
 - Use of ARPA funds and impact on the Town’s finances
 - Debt Restructuring Plan and its effect on projected annual debt service payments and fund balance
 - Proposed FY 2022-23 Budget or Adopted FY 2022-23 Budget (if adopted)
 - Other fiscal related matters
6. Town of Plymouth
- FY 2020-21 Audited/Unaudited Operating Results (most current)
 - Status Update:
 - June 30, 2021 Audit (if report has not been issued)
 - Corrective Action Plan - Audit and Management Letter findings
 - Use of ARPA funds and impact on the Town’s finances
 - FY 2021-22 Budget to Actual results with projections through June 30, 2022 (including collection rate on the January 2022 tax levy)
 - Proposed FY 2022-23 Budget or Adopted FY 2022-23 Budget (if adopted)
 - Other fiscal related matters
7. Other Business
- a) June 30, 2021 Outstanding Municipal Audits
 - b) Legislation Update

Please contact Alexis Aronne at alexis.aronne@ct.gov for any questions you may have.

Cc: Austin Tanner, First Selectman, Town of Brooklyn
 Rushie Bean, Finance Director, Town of Brooklyn
 Richard Dziekan, Mayor, City of Derby
 Walt Mayhew, Chief of Staff, City of Derby
 Agata Herasimowicz, Director of Finance, City of Derby
 Lauren Garrett, Mayor, Town of Hamden
 Sean Grace, Chief of Staff, Town of Hamden
 Curtis Eatman, Director of Finance, Town of Hamden
 Rick Galarza, Deputy Finance Director, Town of Hamden
 Joseph Kilduff, Mayor, Town of Plymouth
 Grace Zweig, Finance Director, Town of Plymouth
 Secretary of State
 State Treasurer’s Office